

# CATERING Menu







Catering services provided by Southwest Foodservice Excellence





#### Thank you for choosing



#### Saint Louis Public Schools

Our Food and Nutrition Services Department offers a full range of catering expertise and knowledge. Our Catering Specialists are skilled in large-scale events such as business meetings, conferences, and receptions as well as small parties and coffee breaks. No matter what the event is, we will work closely with you to provide top-quality, professional services ensuring that your event is a success.

Although we have listed a variety of menu options, we welcome your ideas and suggestions. We can customize a menu that is uniquely yours. A customized menu may incur additional costs. Our goal is to make your occasion a pleasurable experience. On behalf of the Saint Louis Public Schools Food and Nutrition Services Staff, we look forward to catering your special events this upcoming year.

## **Booking An Event**

Please follow the catering guidelines below when placing an order. If you need additional information, contact Erika Hollinshed, Southwest Foodservice Excellence (SFE) Catering Services Coordinator in the Food and Nutrition Services Department at (314) 331-6115 extension 76115. Cancellations of catering orders will be an agreement between SFE, and the parties booking the event.

1. Email and/or contact Erika Hollinshed, SFE Catering Services Coordinator in Food and Nutrition Services Department at <u>Erika.Hollinshed@slps.org</u> at (314) 331-6115 or at extension 76115, to submit your catering request. Please copy Carolyn Penn, SFE General Manager of Food Services <u>Carolyn.Penn@sfellc.org</u> and Althea Albert-Santiago, Director Food and Nutrition Services Department <u>Althea.Albert-Santiago@slps.org</u> on all catering requests. Catering requests must be submitted via email Monday-Friday by 3pm. *Next day catering orders will not be accepted.* 

2. Complete the Saint Louis Public Schools Catering Request Form within **SEVEN** (7) **days** from the day of the event. All requests must be submitted via email to be considered valid. A confirmation will be sent within 24 hours via email when a catering order has been received. *THE MINIMUM AMOUNT REQUIREMENT TO RESERVE A CATERING IS \$100.00*.

3. Erika Hollinshed will forward the following attachments within 24 hours after booking the event via email. All three documents will be located at the lower left hand corner of the attachment:

- Catering Request Form
- Order Confirmation Form
- Invoice Form

4. It is the client's responsibility to review all attachments.

5. The client should contact Erika Hollinshed at 314-331-6115 or ext. 76115 immediately, if there are any questions and/or concerns about your catering event. (i.e. changes to the order, increase/decrease with the guest number, changes with event times, changes with the event location).





6. After the event, it is the client's responsibility to complete all required forms for payment (i.e. Checklist for invoice payments and reimbursements, voucher certification forms, etc. **Payments should be sent to:** Erika Hollinshed, SFE Catering Coordinator/Southwest Foodservice Excellence, LLC at SLPS Central Office located at 801 North 11<sup>th</sup> St. Saint Louis, MO 63101.

## Enhance Your Event

Décor may enhance your event. Tablecloths are standard black or white and are available for rental at \$3.50 each. Additional colors will incur additional charges. Eight (8) foot black only tablecloths are \$12.00. Different serving styles are also available upon special request: wait staff, self-service, buffet service, or pick-up service. We will discuss the type of service you need when you place your order with the Catering Services Coordinator.

Please be aware, there may be a charge associated with any unreturned or damaged items at the conclusion of your event.

## Guarantees, Minimums and Deadlines

A minimum of 7 **days** is required for all new catering orders, changes to existing orders or cancellations. **No Exceptions**.

72 hours prior to the event, the customer **must** provide the catering office with an estimate of the total guest guarantee. Any additional guests will be charged individually.

## Cancellations

All cancellations must be emailed and submitted to Erika Hollinshed in the Food and Nutrition Services Department at **least 48 hours prior to the event.** 

## Last-Minute Requests

We will do our best to accommodate last minute requests but cannot guarantee if less than 5 days is provided.

We cannot guarantee modifications for booked events, including increased customer counts or changes and adds to menu selections unless a 5 day notice is provided. All cancellations must be received within 5 days prior to the scheduled event.

#### Failure to do so will result in charges incurred from event purchases.

## School Closings

In the event of school closings, the catering function will be considered void unless other arrangements are made. All pre-established prices in the catering guide will reflect the food, labor, paper products and overhead. They do not cover rentals or decorating fees.

## We Cater to You!





# **Great Beginnings**

All breakfast entrees come with freshly-brewed coffee and hot tea service.

Continental Breakfast.\$8.70Bakery Fresh Assorted Danishes, Freshly Cut Seasonal Fruit Tray and an Assortment of FruitJuice.Continental Express.\$7.20Freshly baked assorted Danishes and an Assortment of Fruit Juice.
Morning Sunshine\$7.20
An assortment of layered Freshly Cut Seasonal Fruit and Yogurt Parfaits topped with Granola.
Coffee House Special\$8.70
Assorted fresh bagels with a variety of cream cheese and assorted jams, freshly cut seasonal fruit tray and an assortment of fruit juice. <b>*toaster not provided*</b>
French Toast Special
All-American Breakfast\$9.60
Light and fluffy scrambled eggs, seasoned breakfast potatoes, your choice of savory pork or turkey sausage patties, and assorted breakfast breads.
Sunrise Breakfast
Country-Style Breakfast

All entrees are priced per person unless otherwise noted.







# **Great Beginnings**

#### A La Carte Items

Selection of Fruit Juice	\$1.85
Seasonal Fruit Tray	\$4.50
Veggie Sausage	
Scrambled Eggs	
Hard Boiled Egg (PER DOZEN)	\$7.20
Seasoned Cubed Potatoes	\$1.75
Southern Style Breakfast Potatoes (cubed w/peppers and onions)	\$1.75
Home-style Grits	\$1.50
Sausage or Bacon (pork or turkey)	
Coffee & Hot Tea Service	\$2.75
Assorted Muffins (PER DOZEN)	\$40.80
Assorted Mini Muffins (PER DOZEN)	
Bagels with cream cheese and jelly (PER DOZEN)	\$19.20
Assorted Danish (PER DOZEN)	\$18.00
All A La Carte Items are priced per person unless otherwise	

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# **Lunch Specials**

All lunch specials come with fruit punch, pink lemonade, lemonade or iced tea.

Pizza Special\$8.40
Veggie, Cheese or Meat topping, accompanied by a side salad.
Wing Special\$9.00
Hot, BBQ or plain chicken wingettes (5-6), accompanied by a side salad.
Sauce is provided on the side.
Grill Special\$8.40
Grilled hamburger or hot dog on bun, accompanied by potato chips.

All specials are priced per person unless otherwise noted.

# **Deluxe Boxed Lunches**

Boxed lunches include a cookie or brownie, bag of chips, and fresh fruit.

Harvest Turkey
Deli sliced roast turkey, Swiss, fresh leaf lettuce and sliced tomato on a hoagie roll.
Tuna or Chicken Salad\$10.50
Creamy tuna or tender chicken salad with fresh lettuce & sliced tomato on a buttery croissant.
Roast Beef and Cheddar\$9.60
Sliced roast beef, cheddar cheese, mayo, fresh lettuce and sliced tomato on a hoagie roll.
Oven Roasted Veggie Wrap \$9.60
A vegetarian favorite! Marinated grilled squash, peppers, red onion and zucchini with
parmesan cheese, romaine lettuce and Italian dressing, rolled in a fresh wrap.
Grilled Chicken Wrap\$9.60
Seasoned grilled chicken with mixed peppers, chipotle mayo, tomatoes, shredded cheese, romaine
lettuce, rolled in a fresh wrap.
All boxed lunches are priced per person unless otherwise noted.



Add a Cup of Soup to Any Sandwich or Wrap for an additional \$3.00! • Ask Erika Hollinshed, our Catering Services Coordinator, about available selections.





# Garden Fresh Salads

All salads are hand-prepared and served buffet style.

Greek Salad.......\$4.35 Chopped fresh romaine, artichokes, sliced black olives, feta cheese, chopped tomatoes and sliced red onions. Served with a House Greek Dressing.

All salads are priced per person unless otherwise noted.



### Add a Cup of Soup to Any Salad for an additional \$3.00 per person!

Ask our catering coordinator about available soup selections.

ALLERGEN WARNING: OUR FOOD MAY CONTAIN TRACES OF PEANUTS, TREE NUTS, SOY AND DAIRY PRODUCTS.

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## **Small Bites Selections**

#### All selections are priced per person, unless otherwise noted

Seared Rosemary Lamb (3pcs.) ......\$9.00 Served with Mint Jelly.

Dollar Sandwiches (2 Each) ......\$2.00 Ham & Cheese, Roast Beef & Cheddar, Chicken Salad or Tuna Salad on a freshly baked dollar roll.

Chicken Wingettes.....\$5.75 Choose from BBQ, Hot & Spicy or Plain. Served with assorted dipping sauce. Approximately four per person.

Spinach Artichoke Dip......\$72.00 (two quarts) Served with tortilla chips.

Eggroll (1 dozen) ......\$15.00 Stuffed with chicken, black beans, and corn. Served with sweet and sour sauce.

#### Wrapped Pinwheels (2 Each) .....\$2.70

•Roast Beef, Cheddar & Chipotle Mayo

•Turkey, Swiss & Herb Ranch

- ·Ham, Cheese & Sweet Chili Mayo
- ·Veggie, Parmesan & Remoulade Mayo

Chef Gary's Deluxe Trail Mix......\$6.00 per cup Assorted snack mix including plain M&Ms, Peanut M&Ms, cranberries, mixed nuts, chocolate morsels and pretzels. Individual Bagged Chips.....\$1.50 Your choice of assorted varieties including plain, BBQ or Jalapeno.

Grilled Quesadillas......\$21.60 p/ dz Zesty cheese mixture and your choice of chicken, beef or veggies. *Guacamole, Sour Cream or additional toppings* 

\$1.40 Per Person

Teriyaki Meatballs.....\$5.70 Homemade meatballs smothered in special teriyaki sauce.

Vegetable and Cheese Tray...... \$8.65 Fresh broccoli, tomatoes, carrots, cucumber and cauliflower with a creamy dipping sauce with assorted cubed cheeses and gourmet crackers.

Sweet & Salty Trail Mix (packets)...\$1.30 per bag Assorted snack mix including Peanut M&Ms and pretzels.

Vegetable (Crudité) Tray......\$6.15 Fresh broccoli, tomatoes, carrots, cucumber and cauliflower with a creamy dipping sauce.

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## **Buffet Selections**

All buffet selections include linen and service ware.

Build-A-Sandwich Buffet
Little Italy Pasta Bar
With MeatballsADD \$3.00 per person With Italian Sausage OR Chicken (seared)ADD \$3.85 per person
Additional Pasta or SauceADD \$2.25 per personBolognese SauceADD \$3.25 per person
Backyard BBQ   With Smoked Beef Brisket.   ADD \$14.50 per person   With Smoked Chicken.   ADD \$13.00 per person   With St. Louis Style Ribs.   ADD \$15.25 per person   Includes BBQ baked beans, buttered corn cobettes, coleslaw, relish tray, dinner rolls and   freshly baked cookies.
Big Easy Buffet
With Blackened Chicken BreastADD \$4.05 per person
With Blackened TilapiaADD \$5.60 per person
Lemon Chicken Piccata\$7.20 per person
Sautéed chicken in a lemon butter cream sauce, accented with capers and parsley.
Accompanied by buttered penne pasta. Add a side salad for an additional \$1.50 per person.
Homestyle Favorites\$10.20 per person
Your choice of tender baked chicken or baked tilenic with a lemon butter sauce. Served with

Your choice of tender baked chicken or baked tilapia with a lemon butter sauce. Served with dinner rolls and your choice of two sides (listed on page 11).

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# **Buffet Selections**

All buffet selections include linen and service ware.

Figste Mexicone Teco Der	\$7.75 per person
Fiesta Mexicana Taco Bar	
Soft & Crispy shells and seasoned ground beef, accompanied by	y assorted toppings and emps
with fire roasted salsa.	
With Seasoned Chicken	1 1
With Seasoned Ground Turkey	
With Mexican Rice(vegetarian option)	
With Refried Beans(vegetarian option)	
With Warm Cheese Sauce	ADD \$2.75 per person
With guacamole, sour cream or extra toppings	ADD \$2.00 per person
Baked Potato Bar	\$7.20 per person
Baked potatoes with assorted sides including sour cream, butter,	
bacon bits, cheddar cheese and steamed broccoli.	
With Shredded Chicken or Chili	\$3.85 per person
	I I I
Roasted Pork Lion.	\$7.75 per person
Tender Pork Lion served with Rosemary Dijon and Yukon Smas	
Tender Fork Eron served with Rosenhary Erjon and Takon Sinds	
Homestyle Meatloaf with Mashed Potatoes	\$9.00 per person
Homemade meatloaf with mashed potatoes and gravy and grilled	
Homemade meanoar with mashed polatoes and gravy and grined	i seasonal vegetables.
Devil Devenue or Chielen	¢0.00
Basil Rosemary Chicken	
Served with chicken au jus with fresh spinach risotto.	
Mama's Chicken Dinner	\$8.40 per person
Breaded oven fried chicken with country-style green beans, garlie	c smashed potatoes and a corn
muffin.	
Substitute Baked Chicken	ADD \$1.75 per person
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# Side Dishes

Yukon Potato Salad	\$2.50
Southwest Coleslaw	\$3.35
Classic Coleslaw	\$3.35
Seasoned Green Beans	\$2.50
BBQ Baked Beans	\$2.50
Mexican Rice	\$2.50
Roasted Yukon Potatoes	\$3.40
Rice Pilaf	\$2.50
Steamed Broccoli	\$2.50
Warm breadsticks, rolls	\$2.50
or corn muffins	

Classic Macaroni Salad	\$2.85
Saffron Rice	\$2.75
Confetti Pasta Salad	\$4.05
Corn Cobettes	\$2.50
Macaroni & Cheese	\$3.40
Refried Beans	\$2.50
Garlic Smashed Potatoes	\$3.40
Seasonal Vegetables	\$2.75

All side dishes are priced per person unless otherwise noted.

## **Refreshments**

Service includes table set-up, cups, straws, napkins and service containers.

Coffee & Hot Tea	\$2.75
Lemonade, Pink Lemonade, or Fruit Punch Dispenser Service	\$1.75
Sweet or Unsweetened Iced Tea Dispenser Service	\$1.75
Individual Bottled Water	\$1.00
Assorted Fruit Juice	\$1.85
Case of Individual Bottled Water	\$24.00
Pure Leaf Sweetened or Unsweetened Bottled Tea	\$3.00



Drinks are priced per person unless otherwise noted.





## **Sweet Saint Louis**

All dessert selections are priced per person, unless otherwise noted.

Turtle Brownies with Caramel	\$26.00 Per Dozen
Chocolate Fudge Brownies	\$20.00 Per Dozen
Caramel Cake	\$2.00
Yellow Cake with Chocolate Icing	\$2.25
Homemade Apple Pie	
Cheesecake	
Carrot Cake	\$2.50
Freshly Baked Assorted Cookies	\$10.45 Per Dozen
Homemade Peach Cobbler	
Half Pan (Feeds 15-20)	\$70.00 Each
Full Pan (Feeds 25-30)	\$105.00 Each
Decorated Sheet Cake	
Half (Feeds appx 48)	\$80.00 Each
Full (Feeds appx 96)	



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